

**Immediate/Time limit**

No.RCN/10/2020/2021-22/02/AACell  
Government of Gujarat,  
**Road & Building Department,**  
14, Sardar Bhavan, 4<sup>th</sup> floor,  
Sachivalaya, Gandhinagar.  
Date: 25/04/2024.

To,

1.	S.E., National Highway Circle,	Vadodara.
2.	S.E., National Highway Circle,	Gandhinagar.
3.	S.E., (R&B) Circle,	Ahmedabad.
4.	S.E., (R&B) Circle,	Mehsana.
5.	S.E., (R&B) Circle,	Vadodara.
6.	S.E., (R&B) Circle,	Surat.
7.	S.E., (R&B) Circle-1,	Rajkot.
8.	S.E., (R&B) Circle-2,	Rajkot.
9.	S.E., City (R&B) Circle,	Ahmedabad.
10.	S.E., Capital Project Circle,	Gandhinagar.
11.	S.E., Mechanical R&B Circle,	Ahmedabad.
12.	S.E., Electrical R&B Circle,	Gandhinagar.
13.	S.E., Expressway Circle,	Ahmedabad.
14.	S.E., PIU (SRP), Nirman Bhavan,	Gandhinagar.
15.	Director, Park & Garden,	Gandhinagar.

**Sub: Reconciliation Program of January, 2024 to March, 2024 for the year 2023-24.**

Ref: (1) Sr.A.C., PAG (A&E), Ahmedabad letter No.WMII/2023-24, dtd.22/04/2024.  
(2) This office letter No.RCN/10/2020/2021-22/02/AACell, dtd.02/02/2024.

The Road and Building Department is in receipt of A.G. Office Ahmedabad letter NoWMII/2023-24 dated 22/04/2024 (Copy Enclosed). Accordingly, it is informed that (1) the physical reconciliation programme for March (P) 2024 has been cancelled. A.G. office will send the statements of receipts and payments to divisions by email as well to the circle offices. Concerned division offices have to verify the figures and in case there is any discrepancy, they have to submit a Discrepancy Statement (as per Annexure-A) and in case there is no discrepancy, they have to submit 'No Discrepancy Certificate' (as per Annexure-B). This certificate is to be duly signed by the Divisional Accounts Officer as well as the Executive Engineer and must be submitted within 7 days after receipt of progressive statements till March (P) 2024. (2) Submission of manually prepared statements of receipts and payments by divisions has been discontinued. No office should ask for manually prepared statements signed by AG office. The system generated statements of receipts and payments (progressive figures) may be treated as final.

All the Heads of Departments whose accounts are being maintained at AG Office, Ahmedabad are requested to inform all concerned divisions, regarding the above instructions and necessary action at the earliest.

Yours faithfully,



(K.T.Patel)

Under Secretary (Budget)  
Road & Building Department

Encl: As above.

Copy to:

Sr. Accounts Officer, WM-II, Office of the Principal Accountant General (A&E), Audit Bhavan, Navrangpura, Ahmedabad.380009.

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E). AUDIT BHAWAN,  
NAVARANGPURA, AHMEDABAD-380009**

**Email : braeahmedabad@cag.gov.in Phone : 079-2647-3903 Fax : 079-2644 8455**

**(By email)**

No.WMII/2023-24/

Dated:22-04-2024

To,  
The Under Secretary ( Budget )  
Narmada, Water Resources, Water Supply and Kalpsar Department,  
Government of Gujarat, Gandhinagar

The Under Secretary ( Budget )  
Road and Building Department,  
Government of Gujarat, Gandhinagar

Subject : Reconciliation Program for March (P) 2024.

Sir,

Reconciliation program was kept from 01-05-2024 to 10-05-2024 to reconcile the progressive receipts and payments figures till March (Premiliminary) 2024.

Various representations were received regarding inability to attend the reconciliation program on the scheduled dates due to election duties, therefore, it is decided to cancel the physical reconciliation program schedule as mentioned above.

From February 2024 we have started sending the statements of receipts and payments (progressive figures) (VLC system generated) to divisions by email as well to the circle offices as soon as the accounts are complied with instructions to divisions to verify the figures and submit in case any discrepancy, a Discrepancy Statement and in case no discrepancy a 'No Discrepancy Certificate'. Certificate is to be duly signed by the Divisional Accounts Officer as well as the Executive Engineer.

Therefore, submission of manually prepared statements of receipts and payments by divisions has been discontinued. The system generated statements of receipts and payments (progressive figures) may be treated as final.

In view of the above, you are kindly requested to (a) intimate the circle offices and divisions regarding cancellation of the physical reconciliation program. (b) Instruct the divisions to submit Certificates as mentioned above within 7 days after receipt of progressive statements till March (P) 2024. (c) Instruct the circles not to ask for manually prepared statements signed by AG office instead system generated reports be treated as final figures booked by the divisions.

Looking forward to your cooperation and your valuable suggestions, to streamline the reconciliation process and to avoid misclassification.

Thanking you.

*Amir Ali* —

Yours sincerely,  
Sr. Accounts Officer  
PWA & WM II



CERTIFICATE  
(to be given by the divisions)

No.  
Date

Subject: Reconciliation Period: April 2023 to March (P) 2024.

**VLC Code No. :** \_\_\_\_\_

**Name of Division :-** \_\_\_\_\_

**RECEIPTS**

*(Strike off which ever is not applicable)*

Certified that the receipts (progressive till March (P) 2024) has been reconciled with the records of A.G (A&E) Gujarat till sub object head level and no discrepancies has been noticed.

**OR**

Certified that the receipts (progressive till March (P) 2024) has been reconciled with the records of A.G (A&E) Gujarat till sub object head level and discrepancies has been found. Details as per statement attached herewith. Annexure A (Receipts).

**PAYMENTS**

*(Strike off which ever is not applicable)*

Certified that the payments (progressive till March (P) 2024) has been reconciled with the records of A.G (A&E) Gujarat till sub object head level and no discrepancies has been noticed.

**OR**

Certified that the payments (progressive till March (P) 2024) has been reconciled with the records of A.G (A&E) Gujarat till sub object head level and discrepancies has been found. Details as per statement attached herewith. Annexure B.(Payments).

DA/DAO/SDAO

EXECUTIVE ENGINEER

\_\_\_\_\_  
Received at AG Office

Date:

## Annexure B (Receipts)/( Payments)

No.  
Date:

RECEIPTS / PAYMENTS  
(strike off which is not applicable)

VLC CODE: \_\_\_\_\_

Discrepancies noticed. Details are under.

Sl. No.	Grant / Demand Number	Major Head.	Sub Major Head	Minor Head	Sub Head	Sch (PCSS / CSS)	Detailed Head	Object Head	Sub Object Head	V / C	Progressive Expenditure as per Division as on March (P) 2024	Progressive Expenditure as per A. G. Office as on March (P) 2024	Difference	Remarks.
	0000	0000	00	000	00	P/C or blank	00	00	00	I/C or blank				
1	2	3	4	5	6	7	8	9	10	11	12	13	14 = 12-13	15

DA/DAO/SDAO/Authorised Staff