

Immediate/Time Limit

NO: RCN-10-2018/2018-19/(01)/AACell,
 Roads and Building Department,
 Sachivalaya, Gandhinagar,
 Date: 12/04/2019.

To,

1	Director ,Gujarat Engr. Research Inst.	Vadodara
2	S.E. National Highway Circle	Vadodara
3	S.E. National Highway Circle	Gandhinagar
4	S.E. (R&B) Circle, No.1	Ahmedabad
5	S.E. (R&B) Circle No.2	Ahmedabad
6	S.E. PIU (S.R.P) , Nirman Bhavan,	Gandhinagar
7	S.E. Expressway Circle	Ahmedabad
8	S.E. Electrical (R&B) Circle	Gandhinagar
9	S.E. (R&B) Circle	Surat
10	S.E. Mechanical (R&B) Circle,	Ahmedabad
11	Director, Parks & Gardens	Gandhinagar
12	S.E. Capital Project Circle	Gandhinagar
13	S.E. City (R&B) Circle	Ahmedabad
14	S.E. (R&B) Circle	Vadodara
15	S.E. (R&B) Circle, No.1	Rajkot
16	S.E. (R&B) Circle No.2	Rajkot

Sub: - Reconciliation Program for the year-2018-19 upto March-2019

Sir,

The Government in Roads and Buildings Department is in receipt of the letter received from A.G. Office, Ahmedabad, With reference to the said letter, I am directed to inform you of the Program Framed by the AG Office, to carry out the reconciliation work of expenditure of the year 2018-19 (February-2019), as shown below.

Sr.No.	Name of Circle / Offices.		Date
1	Director ,Gujarat Eng. and Research Inst.(GERI)	Vadodara	06-05-2019
2	S.E. National Highway Circle	Vadodara	06-05-2019
3	S.E. National Highway Circle	Gandhinagar	06-05-2019
4	S.E. (R&B) Circle, No.1	Ahmedabad	06-05-2019
5	S.E. (R&B) Circle No.2	Ahmedabad	08-05-2019
6	S.E. PIU (S.R.P) , Nirman Bhavan,	Gandhinagar	08-05-2019
7	S.E. Expressway Circle	Ahmedabad	08-05-2019
8	S.E. Electrical (R&B) Circle	Gandhinagar	08-05-2019
9	S.E. (R&B) Circle	Surat	09-05-2019
10	S.E. Mechanical (R&B) Circle,	Ahmedabad	09-05-2019
11	Director, Parks & Gardens	Gandhinagar	09-05-2019
12	S.E. Capital Project Circle	Gandhinagar	09-05-2019
13	S.E. City (R&B) Circle	Ahmedabad	10-05-2019
14	S.E. (R&B) Circle	Vadodara	10-05-2019
15	S.E. (R&B) Circle, No.1	Rajkot	10-05-2019
16	S.E. (R&B) Circle No.2	Rajkot	10-05-2019

1. In the matter, all the Heads of Departments whose accounts are being maintained at AG Office, Ahmedabad are requested to instruct their all the concerned divisions to send their Divisional Accountants or Deputy Accountant (only in absence of Divisional Accountants) to A. G.

office, Ahmedabad to carry out the reconciliation of expenditure for the period of March-2019 on relevant dates.

2. The officials to be deputed from Circle Offices i.e. Controlling Officers are required to see that reconciliation work is carried out properly by Division Officers (i.e. DDOs) and expenditure incurred is strictly as per budget provisions. Moreover, the officials of Circles as well as that of Divisions are required to ensure that any discrepancies, noticed during reconciliation work are pointed out to A.G. Ahmedabad as well as to Government and rectified carried out accordingly, for which copy of rectification should be provided to Government.
3. In the matter, officials of Circles i.e. Controlling Officers are further instructed to ensure that officials of Circles as well as that of Drawing and Disbursing Officers/Division officers who remain present for reconciliation, always put their signature in the reconciliation register maintained by the Roads and Building Department and A. G. Ahmedabad Office along with the remarks regarding discrepancies noticed and rectification made for it, if any. If the above instructions are not followed by the Divisional representative, matter will be viewed seriously, which may please be noted carefully.

Your Faithfully,

Ku. U.D.Sutaria

Section Officer

Road & Building department

Copy f.w.c.to:-

- **Sr. Accounts Officer-WM-II, Office of the Accountant General (A&E), Audit Bhavan, Near Ishwar Bhuvan, Navarangpura, Ahmedabad-380009 for information with reference to his letter No.WM-II/Recon./O.W. 929 Dated.25-02-2019.**
- **Officer on Special Duty, Finance Department, New Sachivalaya Gandhinagar for information.**
- **All Chief Engineers & Add.Secretary, Roads and Buildings Department, Sachivalaya, Gandhinagar for favour of information please.**